

## Narrative of Activities for Pheasant Run Road Maintenance Association

March 2015

Received and analyzed landscape quotation for Canton Township.

Prepared landscape proposal for subdivision wide landscape maintenance.

Received and reviewed quotation from contractor to perform subdivision wide landscape maintenance.

Prepared requests for quotation for 2015 sign replacement for Fairway Pines, Fairways, Pheasant View and Canton Township.

Submitted request for quotation for sign equipment for 2015 sign replacement program.

Received quotation for sign blades from Custom Home Accessories.

Prepared evaluation of 2015 Roadway Repair scope of work.

Facilitated authorization of Canton Township landscape contract for 2015 season.