

Narrative of Activities for Pheasant Run Road Maintenance Association

April 2015

Attended meeting with Bilbrey-Honsowetz and Serchak to review landscape bids, roadway cost allocation and sign replacement proposal on 4/6/2015.

Prepared sign cost evaluation and prepared purchase orders.

Ordered sign blades from Custom Home Accessories for 2015 sign replacement program.

Ordered sign poles from Fastsigns for 2015 sign replacement program.

Prepared sign installation drawings.

Prepared lighted sign disconnect drawings.

Attended roadway tour with W. Serchak on 4/22/2015.

Authorized material purchase for damaged sign at Country Club Drive/Cherry Hill Road intersection.